



GUAM POWER AUTHORITY

ATURIDÁT ILEKTRESEDÁT GUÅHAN
P.O.BOX 2977 • HAGÁTÑA, GUAM U.S.A. 96932-2977

November 12, 2024

AMENDMENT NO.: XIII

TO

INVITATION FOR BID NO.: GPA-075-24

FOR

DOCUMENT MANAGEMENT LEASE, 60-MONTH CONTRACT

Prospective Bidders are hereby notified of the following changes and responses to inquiries received from Bidder No. 2 dated October 24, 2024, November 2, 2024 and November 7, 2024 and Bidder No. 3 dated October 25, 2024 and November 12, 2024:

CHANGES:

1. **REMOVE** Page 10b of 44 and **REPLACE** with Page 10c of 44 (see attached):
 - a. Under INVITATION FOR BID, DESCRIPTION, **Section B. LIST OF LEASED EQUIPMENT: Sub-Section, B.4.4** is changed

FROM:
Rated Speed of 72 Min. prints/copies per minute in Black

TO NOW READ:
* Rated Speed of 70 Min. prints/copies per minute in Black
 - b. Under INVITATION FOR BID, DESCRIPTION, **Section B. LIST OF LEASED EQUIPMENT: Sub-Section, B.4** is changed

FROM:
B.4 Group 4: Engineering

TO NOW READ:
* B.4 Group 4: Engineering (20,000)

2. **REMOVE** Page 9b of 44 and **REPLACE** with Page 9c of 44 (see attached):

- a. Under INVITATION FOR BID, DESCRIPTION, **Section B. LIST OF LEASED EQUIPMENT: Sub-Section, B.3.4** is changed

FROM:

Rated Speed of 65 prints/copies per minute in Black

TO NOW READ:

- * Rated Speed of 60 prints/copies per minute in Black

- b. Under INVITATION FOR BID, DESCRIPTION, **Section B. LIST OF LEASED EQUIPMENT: Sub-Section, B.3** is changed

FROM:

B.3 Group 3:

1. Customer Service
2. Generation Admin 1st FL.
3. PSCC
4. Transmission & Distribution 1st. FL.
- Two (2) Each
5. Information Technology
6. Cabras 1&2

TO NOW READ:

- * **B.3 Group 3: (85,000 BW)**
1. Customer Service
 2. Generation Admin 1st FL.
 3. PSCC
 4. Transmission & Distribution 1st. FL.
- Two (2) Each
 5. Information Technology
 6. Cabras 1&2

3. **REMOVE** Page 12b of 44 and **REPLACE** with Page 12c of 44 (see attached):

- a. Under INVITATION FOR BID, DESCRIPTION, **Section B. LIST OF LEASED EQUIPMENT: Sub-Section, B.6.4** is changed

FROM:

Rated Speed of 70 prints/copies per minute in Black and 70 prints/copies per minute in Color

TO NOW READ:

- * Rated Speed of 60 prints/copies per minute in Black and 60 prints/copies per minute in Color

- b. Under INVITATION FOR BID, DESCRIPTION, Section B. LIST OF LEASED EQUIPMENT: Sub-Section, B.6 is changed

FROM:

B.6 Group 6:

1. Human Resources
2. Accounting
3. Executive
4. Customer Service
5. Budget

TO NOW READ:

- * B.6 Group 6: (160,000 BW, 37,000 Color)

1. Human Resources
2. Accounting
3. Executive
4. Customer Service
5. Budget

4. **REMOVE** Page 6b of 44 and **REPLACE** with Page 6c of 44 (see attached):

Under INVITATION FOR BID, DESCRIPTION Section A. GENERAL SPECIFICATIONS: Sub-Section, A.26 is changed

FROM:

A.26 Monthly total prints: 119,974 Black & White
Monthly total prints: 42,019 Color
Total Units: 36

TO NOW READ:

- * A.26 Total Units: 37

5. **REMOVE** Page 7b of 44 and **REPLACE** with Page 7c of 44 (see attached):

Under INVITATION FOR BID, DESCRIPTION, Section B. LIST OF LEASED EQUIPMENT: Sub-Section, B.1 is changed

FROM:

B.1 Group 1: Executive

TO NOW READ:

- * B.1 Group 1: Executive (50,000 BW)

6. **REMOVE** Page 8b of 44 and **REPLACE** with Page 8c of 44 (see attached):

Under INVITATION FOR BID, DESCRIPTION, Section B. LIST OF LEASED EQUIPMENT: Sub-Section, B.2 is changed

FROM:

B.2 Group 2: Procurement

TO NOW READ:

*** B.2 Group 2: Procurement (100,000 BW)**

7. **REMOVE** Page 11b of 44 and **REPLACE** with 11c of 44 (see attached):

Under INVITATION FOR BID, DESCRIPTION, **Section B. LIST OF LEASED EQUIPMENT:**
Sub-Section, B.5 is changed

FROM:

B.5 Group 5:

1. SPORD
2. Generation Admin 2nd FL.
3. Meter/Relay
4. Internal Audit
5. Engineering
6. PIO
7. Transmission & Distribution 2nd Floor

TO NOW READ:

*** B.5 Group 5: (100,000 BW, 45,000 Color)**

1. SPORD
2. Generation Admin 2nd FL.
3. Meter/Relay
4. Internal Audit
5. Engineering
6. PIO
7. Transmission & Distribution 2nd Floor

8. **REMOVE** Page 13b of 44 and **REPLACE** with Page 13c of 44 (see attached):

Under INVITATION FOR BID, DESCRIPTION, **Section B. LIST OF LEASED EQUIPMENT:**
Sub-Section, B.7 is changed

FROM:

B.7 Group 7:

1. Accounting
2. Facilities
3. Dededo C.T.
4. Tenjo Vista Diesel
5. Julale
6. Safety
7. Procurement
8. Transportation
9. Dededo Warehouse
10. Cabras Warehouse
11. WSD
12. Cash Management
13. Piti No. 7
14. AGMETS

TO NOW READ:

- * B.7 Group 7: (70,000 BW, 6,000 Color)
- 1. Accounting
- 2. Facilities
- 3. Dededo C.T.
- 4. Tenjo Vista Diesel
- 5. Julale
- 6. Safety
- 7. Procurement
- 8. Transportation
- 9. Dededo Warehouse
- 10. Cabras Warehouse
- 11. WSD
- 12. Cash Management
- 13. Piti No. 7
- 14. AGMETS

Bidder No. 2 dated 10/24/2024:

QUESTION:

1. In reviewing Amendment X, I noticed that there is no place on the bid forms to quote the overage charges. We are respectfully requesting that the bid documents to be revised so that black and white & color overage charges are included (specifically per print charges for prints beyond the pool amount).

ANSWER:

Specification shall remain unchanged. Print share plans are meant to prevent over-print charges. The print share plan's intent is to reduce cost. Prior to billing, impressions are totaled, and shared across the fleet. This method aims to reduce higher output equipment, balancing print differences using lower production units. The process is meant to cut costs over time, and is in the best interest of the Guam Power Authority.

QUESTION:

2. In reviewing Amendment X, I noticed that you requested 1200 x 2400 dpi "unenhanced/true" print resolution. Setting aside how technically silly it is to have twice the resolution in the vertical aspect than the horizontal aspect, our question regards who determines the vendor's compliance. Attached please find a document printed from the Keypoint Intelligence website. Specifically, the "Buyer's Lab" independent (BLI) comparison of the Kyocera and Xerox 70ppm copiers. Please note that the BLI comparison shows that Xerox did not provide the unenhanced print resolution, in fact, they provided only the enhanced resolution. **This trick has been used by Xerox to "rope a dope" Government of Guam bid evaluators many times in the past.** As you can see, the Kyocera copier, that Guam Copier will quote, has twice the resolution than the comparable Xerox copier. **We respectfully request that all technical comparisons be based on the Keypoint Intelligence BLI report comparison. Xerox, quite literally, cannot challenge this request as it is part of the agreement to be listed in the BLI. For the copier industry, BLI judgement is final.** We would also accept your judgement that what the bidder says is true is unquestionably true. **A gentle person's agreement so to speak.** We will protest this bid, if one bidder is able to

challenge another bidder but not be questioned themselves. A fair Government of Guam copier bid, is our greatest hope. Agreeing to an industry-accepted independent evaluation, such as that provided by **Keypoint Intelligence**, would be a fair and reasonable solution. If Xerox disagrees, we'd like to see it in a written format.

ANSWER:

All submissions will be reviewed by an evaluation committee. Respondents are welcome to include all product supporting data, market research, product analysis and comparisons. All information will be considered.

QUESTION:

- 3. We noticed in Amendment X, that for B.4 Group 4: Engineering, that you are requesting a 72ppm copier.** From your pool print data provided, that machine will print, at most, approximately 5,000 pages per month. The entire month's printing volume would be accomplished in 69.44 minutes. If you requested a 70ppm copier, the entire month's printing volume would be accomplished in 71.42 minutes. If this copier is being used 40 hours per week, that is 10,080 minutes in a month, do you really NEED that extra 2 minutes? Although Kyocera copiers actually print at 72ppm (officially rated at 70ppm), we believe it is unfair to the other bidders to give us such a great cost advantage to gain less than 2 minutes per month. **We respectfully request the speed be changed to 70ppm, to give Xerox, and any other bidder, a fair chance at bidding this IFB.**

ANSWER:

Refer to No. 1 a. of **CHANGES** above.

QUESTION:

- 4. Considering the information provided above, we respectfully request, for the sake of reason and the Guam rate payers, that you also consider changing the speed on the 72ppm and 65ppm copiers to 60ppm.** At 60 ppm, your total additional wait time per month would be less than 14 minutes per month. On the other hand, your savings would be more than \$75K over a five-year lease.

ANSWER:

Refer to Nos. 2 a. and 3 a. of **CHANGES** above.

QUESTION:

- 5. We noticed in Amendment X, that for B.2 Group 2: Procurement, that you are requesting 136ppm production copiers.** From the print data you provided, the average prints per month for these machines are less than 20,000 pages per month. At 136ppm, these production copiers can print the entire monthly print volume in less than 147 minutes. If you change the requirement to 110 ppm (the next slower print speed), the entire monthly print volume would be accomplished in less than 182 minutes. To save 35 minutes print time per month, by selecting the 136ppm, you would pay an additional \$500 (\$250 per machine) per month or a total of \$3 OK over a five-year lease. Another factor to consider is that the 136ppm printers are rated for more than 500,000 prints per month. That would be the equivalent of asking a supplier to provide a 1 MW generator but only using it to produce 10 KW of power! As an

engineer, I can tell you that such a 1 MW generator would require plenty of additional maintenance. Production copiers, from Xerox, will require significantly more maintenance in the last three lease years and, based on our new customers' feedback, be down more than Bob Marley. **We respectfully request the speed be changed to 110ppm for the B.2 Group 2: Procurement copiers.**

ANSWER:

Specification shall remain unchanged, 136 ppm. This division requires high volume, multi-function, versatile printing. It gives procurement the flexibility to expedite reports, and meet all other time-sensitive workflow needs. Speed, reliability, accountability is part of the division's business structure - faster print speeds ensure a faster turnaround for larger projects. Completing projects quickly saves time and money, which is in the best interest of the Guam Power Authority.

QUESTION:

6. Finally, one last observation, if you converted this IFB, into a request for proposals, the potential bidders would give you complete engineering studies at no cost to you. You could then allow qualified bidders, from the RFP phase, to make a price offer once the proposals are considered. In such a course of action, you would be provided with the correct copiers for your print volumes and save as much as \$250K over a five-year lease. **We respectfully request that you convert IFB GP A-075-24 into a request for proposals.**

ANSWER:

The Authority stands firm with this formal tender as an "Invitation for Bid".

Bidder No. 3 dated 10/24/2024:

QUESTION:

1. With regard Item 1.0 B.7 (Group 7), the specifications call for 5 trays. Configuring the device with 5 trays makes for a tall unit. Do you require that the device have a "stand/cabinet with casters" so that it can be placed on the floor?

ANSWER:

Yes.

QUESTION:

2. With regard to Item 1.0 A.19, do you require the awarded vendor to provide installation, configuring, and support services for the requested software? (I.e. Configure each of the requested 37 devices to work with the software (PaperCut MF or equivalent), assure successful communication with GPAs Server, and provide ongoing software support for the duration of the lease plan).

A.19 Low cost Software Application (Papercut MF or equivalent) to control print, scan and copy and fax that is vendor neutral to technology and device support, also with cross platform. To enable tracking monitoring control and secure prints and assist with enforcing print policy. System administration to include:

- A.19.1** Intuitive and Easy to use:
 - A.19.1.1** User LDAP integration
 - A.19.1.2** Secure print release
 - A.19.1.3** Administrative dashboard with real time status updates.
 - A.19.1.4** Web based administration
 - A.19.1.5** Detailed reporting

ANSWER:

Yes. Installation, configuration, training and support services would be needed.

Bidder No. 2 dated 11/02/2024:

QUESTION:

1. Due to the extra time afforded by Amendment XI extension, we have decided to provide an engineering analysis of your bid along with consideration of the likely copiers to be quoted by the two anticipated vendors (Allstar Inc. dba Guam Copier and Xerox Co.). During our detailed analysis, we developed some questions and have formulated requests.

a) **Print Speeds:** Please consider the "rated" print speeds specified in Amendment X by Group:

Group 1: Executive	100 copies per minute Black
Group 2: Procurement	136 copies per minute Black
Group 3: Various	65 copies per minute Black
Group 4: Engineering	72 copies per minute Black
Group 5: Various	55 Black/50 Color copies per minute
Group 6: Various	70 Black/Color copies per minute
Group 7: Various	47 Black/Color copies per minute

Question: When you are requesting the above "rated" print speeds, do you mean that the copier can print up to the "rated" speed? For example, printing a blank sheet of paper after fully warming up OR do you mean that the copier must print at the "rated" speed when printing a full page of black or color at 1200 x 2400 dpi? Please consider Attachments 1, 2, and 3 which are taken from Xerox specifications provided to Keypoint Intelligence for inclusion in their BLI independent rating. Please note that for every copier offered by Xerox Co., they offer print speeds "up to" the "rated" speed.

Request: We respectfully request that you clarify if the "rated" speed is the best speed the copier can do under the most favorable conditions or the "rated" speed is the "minimum" speed that the copier *must* print on the most difficult/complex print job. To fairly compare offers, the "minimum" acceptable speed should be the "rated" speed. The vendor can always elect to offer a faster copier to meet your requirements. By allowing "up to" the "rated" speed, the vendor only needs to prove that their copier can print a blank page at the "rated" speed. They may say that their copier can print a full black, or color, page at any lesser speed and still meet the specifications of offering "up to" the "rated" speed. **We respectfully request that you clarify what "rated speed" means so that all bidders may bid comparable copiers.**

ANSWER:

- a.1 Production, output shall be at the rated speed.
- a.2 Rated speed is the minimum requirement. If you provide specifications that exceed the minimum requirements, that offer will be taken into consideration.

QUESTION:

b) **Wake from Sleep mode/Off mode.** Your specifications are very specific, and yet incomplete by not considering the most important aspect in selecting a copier. The two critical factors in considering a copier solution are the “**rated speed**”, which you have specified, and the second related factor, is the time required to “**Wake from Sleep**” mode. Please note the spreadsheets below which calculate the amount of time your staff will wait for a 10-page job to print per job (in seconds), and for all jobs per month (in hours). All calculations were made assuming the average print job is 10 pages. As you can see, your staff will spend **353.35 hours per month** waiting for the jobs to print on the comparable Xerox copiers and **112.75 hours per month** for the comparable Allstar copiers. The “Total Wait Time” is shown in **RED** in seconds for comparison purposes for each print job and in **BLUE** in hours for waiting time per month. Please note the seven conclusions below.

Wake Time Comparison of Xerox to Guam Copier

Groups	Copiers	Print Speed (PPM)	Estimated Monthly Print per copier	Estimated Monthly Print Volume for Group	Estimated Total Print Jobs per month *1	Xerox Machine (comparable)	Wake Time (seconds)	Time First Page Out (seconds)	Total Wait Time per job (seconds) *1	Estimated Total Wait Time per month (Hours)
1-2	3		15,267	45,800						
3	7	65	5,500	38,500	3,850	Xerox AltaLink B8270	82	3	94.6	101.17
4	1	72	5,500	5,500	550	Xerox AltaLink B8270	82	3	93.3	14.25
5	7	55	3,000	21,000	2,100	Xerox AltaLink C8255	82	4.6	97.6	56.93
6	5	70	3,000	15,000	1,500	Xerox AltaLink C8270	82	4.1	94.4	39.33
7	13	47	2,800	36,400	3,640	Xerox VersaLink C625DN	122	6.6	140.1	141.66
Totals	33		35,067	162,200					Xerox Hours	353.35
3	7	65	5,500	38,500	3,850	Kyocera Taskalfa 7004i	17	3.4	29.6	31.66
4	1	72	5,500	5,500	550	Kyocera Taskalfa 7004i	17	3.4	28.7	4.38
5	7	55	3,000	21,000	2,100	Kyocera Taskalfa 6054ci	17	4.4	31.4	18.32
6	5	70	3,000	15,000	1,500	Kyocera Taskalfa 7054ci	26	4.4	38.7	16.13
7	13	47	2,800	36,400	3,640	Kyocera Taskalfa 508ci	24	6.3	41.8	42.26
									Allstar Hours	112.75

Note *1: Calculation based on printing 10 pages per job

Please see Attachments 1, 2, and 3a for the Xerox information (provided by Xerox to BLI) and 3b provided by a friendly Xerox dealer.

Wake from Sleep Conclusions:

- 1). Guam Copier copiers will save **240.6 hours** (353.35 - 112.75) of your staff's labor each month waiting for the copier to wake up and print jobs.
- 2). Over a five-year lease, selecting Guam Copier copiers will save **14,436 hours** of your staff's labor waiting for the copier to wake up and print jobs.
- 3). At a total cost of **\$40.00** per hour, selecting Guam Copier copiers would save GPA **\$115,504.00 per year** (240.6 hours x 12 months x \$40) of your staff's labor each year waiting for the copier to wake up and print jobs. For a total savings of **\$577,520.00** over five years.
- 4). Why is Wake from sleep mode time an important factor in selecting a copier? If you compare **Guam Copier's 40ppm copier**, it will print **44 pages** and go back to sleep before a **Xerox 70 ppm copier** will print its first page!
- 5). Finding: Guam Copier's slowest copier is faster than a 70ppm Xerox copier if the print job is less than 65 pages.
- 6). Finding: **95% of GPA print jobs would print faster on Guam Copier's slowest copier than on Xerox's fastest copier!**
- 7). Finding: **GPA can save 50% of the lease cost by requiring "Wake from Sleep mode" of less than 30 seconds and reducing the copier speeds to 40ppm on Group 3 - 7 copiers.**

Statement: As the regional Kyocera dealer, we have always had copiers which wake up very quickly from sleep mode. A factor in selecting a copier that, until recently, we had not considered as a critical consideration. Over the last six months, we leased approximately 70 copiers to DFS and Docomo. Both companies are very happy with their new copiers. Maybe a little too happy, I thought. During a "customer feedback session", at DFS, their lead IT manager said the staff was very happy at how "fast" their new copiers are. I thought he meant the speed of the copiers but that didn't make sense, so I asked him what he meant by fast. He said, well, our staff really love how fast the copiers wake up and print their jobs. Another IT manager added that their previous, Xerox, copiers took "forever" to wake up and print.... **"You could go get a coffee, and the job would still be printing!"**.

Question: Would you consider combining the "wake from sleep time" and the rated speed requirements, that is the time required to print pages, to more accurately reflect what you really want from a time perspective. For instance, you might specify that the copier must "wake from a completely asleep state" and print 50 pages in less than 90 seconds. If your average print job is 25 pages, you might specify that the copier must "wake from a completely asleep state" and print 25 pages in 90 seconds. For test purposes these pages will be "100%" black pages at an unenhanced resolution of 1200x1200 dpi for monochrome copiers or "100%" color pages at an unenhanced resolution of 1200x1200 dpi for color copiers. Since most copiers are programmed to go into sleep mode within 30 seconds of printing, and considering your very low print volumes, **the copiers you are leasing will almost always be "waking from a fully asleep mode" on every print job.**

Request: We respectfully request that your specifications be amended, for the copiers in Groups 3, 4, 5, 6, & 7, so that the "wake from fully asleep" time be combined with the rated speed of the printers so that a given number of pages are printed in 90 seconds, as an example, for each Group. The best way to develop the right number of pages is to question the staff which use each copier. We recommend that the average size print job be calculated for each copier Group and the time required to

print those pages be required in the bid specification (such as ***“Must print/copy 50 A4 pages in 90 seconds”***). To specify a high-volume copier, without considering its long warm-up time, makes your staff inefficient if the average print job is small (defined as less than the “rated” speed of the copier itself). Imagine the dismay of your staff if the lowest bidder offered a 70 ppm copier that required two minutes to wake, from a fully asleep state, or a 47 ppm copier that required three minutes to wake, from a fully asleep state, to print a 10 page print job! Your staff would spend, seemingly, countless hours standing in front of their new copier *Just waiting.*

In Closing, from this partial analysis, we have identified two specifications which should be clarified. Replacing “rated” print speed with “pages printed in 90 seconds” will save \$577K in labor charges and over \$200K in lease costs over a five-year lease. We hope this study underscores Guam Copier’s desire to provide GPA the best value while exceeding your specifications. Your loyal staff will thank you!

ANSWER:

- b.1 All submissions, product claims will be taken into consideration when reviewed by an evaluating committee.
- b.2. Analysis will be taken into consideration by an evaluating committee. However, printing requirements shall remain the same.

Bidder No. 2 dated 11/07/2024:

QUESTION:

- 1. We received Amendment XII. As GPA-075-24 has a print pool, I don't understand how this bid can be any thing other than an **all or nothing** bid. Unless, you make the print pool as a separate line item or get rid of the print pool altogether and have a cost per copy for monochrome and color pages. For bid evaluation purposes, you would have to have an estimated print volume to use for cost comparison for each printer. You would make them a separate line item so the copiers could be awarded separate from the estimated print volume.

ANSWER:

The requirement of **“NOT”** an all or none bid shall remain the same.

However, refer to Nos. 1 b., 2 b., 3 b., 4, 5, 6, 7 and 8 of **CHANGES** above.

Bidder No. 3 dated 11/12/2024:

QUESTION:

- 1. Amendment XII removes the “all or none” requirement from the bid. However, section 1.0 A.26 requires a total print allowance of 119,974 for black and 42,019 for color across 36 total units.

* A.26 Monthly total prints: 119,974 Black & White
Monthly total prints: 42,019 Color
Total Units: 36

Questions

- A.) Can you please confirm that there should be 37 units total instead of 36?
- B.) Given that there is no longer an "all or none" requirement, can you please confirm that GPA no longer requires the stated **total** black and color print allowances to be pooled/shared by all 7 groups?
- C.) Does GPA require 7 different/separate print pools, one for each group? If so, can you please provide the required pool print volume per group, i.e. black and (color print allowances as applicable) for each group?

ANSWER:

Refer to No. 4 of **CHANGES** above.



QUESTION:

- 2. Section 1.0 A. General Specifications. Can you please confirm that vendors are still required to meet all of the section 1.0 A General Specifications when responding to the bid?

ANSWER:

Yes.

All other Terms and Conditions in the bid package shall remain unchanged and in full force.


JOHN M. BENAVENTE, P.E.
General Manager 

INVITATION FOR BID NO.: GPA-075-24
Requisition No.: 38705

NO.	DESCRIPTION	QTY:	U/I	Monthly:	Annually:
* B.4	Group 4: Engineering (20,000 BW)	1	Ea.	\$ _____	\$ _____
				COMPLY:	NOT COMPLY:
B.4.1	Copier/ Printer/ Scanner/Fax			_____	_____
B.4.2	Processor/Memory: Dual Core 1.2GHz, 2GB Memory			_____	_____
B.4.3	Support Windows Version, 7, 10, 11			_____	_____
* B.4.4	Rated Speed of 70 Min. prints/copies per minute in Black			_____	_____
B.4.5	Black and Color Scanning			_____	_____
B.4.6	Scan speed of 200 ipm			_____	_____
B.4.7	5 1/2 x 8 1/2 to 11 x 17 paper size support			_____	_____
B.4.8	Supports 16 to 80 lb. (60 to 216gsm) Paper Weights			_____	_____
B.4.9	5 Trays including Bypass tray with 4700 sheet Total Paper Capacity			_____	_____
B.4.10	200 Sheet Document Feeder with dual head scanning (single pass two-sided scanning)			_____	_____
B.4.11	Multi position Stapling			_____	_____
B.4.12	2 & 3 Hole Punching			_____	_____
B.4.13	50 Sheet Convenience Stapler			_____	_____
B.4.14	4GB RAM and 250GB Hard Drive			_____	_____
B.4.15	Hard Drive with Image Erase			_____	_____
B.4.16	On device anti-virus protection			_____	_____
B.4.17	PCL and PostScript Print Drivers			_____	_____
B.4.18	Two-sided printing and copying up to 11x17			_____	_____
B.4.19	Reduction/Enlargement from 25% up to 400%			_____	_____
B.4.20	Network connectivity through 10/100/1000 Base T			_____	_____
B.4.21	Works with Windows OS and Mac OS			_____	_____
B.4.22	Print from and Scan to USB Memory Drive			_____	_____
B.4.23	Scan to Folder and Scan to Email			_____	_____
B.4.24	Selectable Image Formats on the device: TIFF, Password protected PDF, and Searchable PDF formats			_____	_____
B.4.25	Scan to and Print from USB Memory Device			_____	_____
B.4.26	33.6kbps Walkup, LAN faxing and Fax Forwarding			_____	_____
B.4.27	Accounting, Print Volume Limiting and Reporting of users' machine utilization (Copy, Print, Scan, and Fax)			_____	_____
B.4.28	120v, 20 Amp Electrical			_____	_____
B.4.29	Energy Star Rated			_____	_____

**** APPROVED EQUAL TO OR BETTER ****

DELIVERY REQUIREMENT:

6 Weeks After Receipt of Order (ARO)

TO BE COMPLETED BY BIDDER:

MANUFACTURED BY / BRAND NAME: _____

CAT. NO. / MODEL NO.: _____

PLACE OF ORIGIN: _____

EXPORT ABROAD: _____

TIME OF DELIVERY AFTER RECEIPT OF PURCHASE ORDER: _____

SPECIFICATIONS GENERATED BY:

Jerald Guzman 11/12/2024

JERALD A. GUZMAN DATE
Facilities Manager

SPECIFICATIONS APPROVED BY:

Jennifer Sablan 11/12/2024

JENNIFER SABLAN, P.E. DATE
Assistant General Manager of Operations

INVITATION FOR BID NO.: GPA-075-24
Requisition No.: 38705

NO.	DESCRIPTION	QTY:	U/I	Monthly:	Annually:
* B.3	Group 3: (85,000 BW)	7	Ea.	\$ _____	\$ _____
	1. Customer Service				
	2. Generation Admin 1st FL.				
	3. PSCC				
	4. Transmission & Distribution 1 st . FL.				
	- Two (2) Each				
	5. Information Technology				
	6. Cabras 1&2				
				COMPLY:	NOT COMPLY:
B.3.1	Copier/ Printer/ Scanner/Fax			_____	_____
B.3.2	Processor/Memory: Dual Core 1.2GHz, 2GB Memory			_____	_____
B.3.3	Support Windows Version 7, 10, 11			_____	_____
* B.3.4	Rated Speed of 60 prints/copies per minute in Black			_____	_____
B.3.5	Black and Color Scanning			_____	_____
B.3.6	Scan speed of 200 ipm			_____	_____
B.3.7	5 ½ x 8 ½ to 11 x 17 paper size support			_____	_____
B.3.8	Supports 16 to 80 lb. (60 to 216gsm) Paper Weights			_____	_____
B.3.9	5 Trays including Bypass tray with 4700 sheet Total Paper Capacity			_____	_____
B.3.10	200 Sheet Document Feeder with dual head scanning (single pass two-sided scanning)			_____	_____
B.3.11	Multi position Stapling			_____	_____
B.3.12	2 & 3 Hole Punching			_____	_____
B.3.13	50 Sheet Convenience Stapler			_____	_____
B.3.14	4GB RAM and 250GB Hard Drive			_____	_____
B.3.15	Hard Drive with Image Erase			_____	_____
B.3.16	On device anti-virus protection			_____	_____
B.3.17	PCL and PostScript Print Drivers			_____	_____
B.3.18	Two-sided printing and copying up to 11x17			_____	_____
B.3.19	Reduction/Enlargement from 25% up to 400%			_____	_____
B.3.20	Network connectivity through 10/100/1000 Base T			_____	_____
B.3.21	Works with Windows OS and Mac OS			_____	_____
B.3.22	Print from and Scan to USB Memory Drive			_____	_____
B.3.23	Scan to Folder and Scan to Email			_____	_____
B.3.24	Selectable Image Formats on the device: TIFF, Password protected PDF, and Searchable PDF formats			_____	_____
B.3.25	Scan to and Print from USB Memory Device			_____	_____
B.3.26	33.6kbps Walkup, LAN faxing and Fax Forwarding			_____	_____
B.3.27	Accounting, Print Volume Limiting and Reporting of users' machine utilization (Copy, Print, Scan, and Fax)			_____	_____
B.3.28	120v, 15 Amp Electrical			_____	_____
B.3.29	Energy Star Rated			_____	_____

**** APPROVED EQUAL TO OR BETTER ****

DELIVERY REQUIREMENT:

6 Weeks After Receipt of Order (ARO)

TO BE COMPLETED BY BIDDER:

MANUFACTURED BY / BRAND NAME: _____

CAT. NO. / MODEL NO.: _____

PLACE OF ORIGIN: _____

EXPORT ABROAD: _____

TIME OF DELIVERY AFTER RECEIPT OF PURCHASE ORDER: _____

SPECIFICATIONS GENERATED BY:

Jerald Guzman 11/12/2024

JERALD A. GUZMAN DATE
Facilities Manager

SPECIFICATIONS APPROVED BY:

Jennifer Sablan 11/12/2024

JENNIFER SABLON, P.E. DATE
Assistant General Manager of Operations

INVITATION FOR BID NO.: GPA-075-24
Requisition No.: 38705

NO.	DESCRIPTION	QTY:	U/I	Monthly:	Annually:
* B.6	Group 6: (160,000 BW, 37,000 Color)	5	Ea.	\$ _____	\$ _____
	1. Human Resources				
	2. Accounting				
	3. Executive				
	4. Customer Service				
	5. Budget				
				COMPLY:	NOT COMPLY:
B.6.1	Color Copier/ Printer/ Scanner/ Fax			_____	_____
B.6.2	Processor/Memory: Dual Core 1.2GHz, 2GB Memory			_____	_____
B.6.3	Support Windows Version 7, 10, 11			_____	_____
* B.6.4	Rated Speed of 60 prints/copies per minute in Black and 60 prints/copies per minute in Color			_____	_____
B.6.5	Black and Color Scanning			_____	_____
B.6.6	Scan speed of up to 139 ipm			_____	_____
B.6.7	5 1/2 x 8 1/2 to 11 x 17 paper size support			_____	_____
B.6.8	Supports 16 to 110 lb. (60 to 300gsm) Paper Weights			_____	_____
B.6.9	5 Trays including Bypass tray with 3140 sheet Total Paper Capacity			_____	_____
B.6.10	130 Sheet Document Feeder with dual head scanning (single pass two-sided scanning)			_____	_____
B.6.11	50-sheet stapling with 2 and 3 Hole Punching and Booklet Making with Center-stitch and automatic Folding			_____	_____
B.6.12	Off-line 50 Sheet Convenience Stapler with work Shelf			_____	_____
B.6.13	8GB RAM and 250 GB Hard Drive			_____	_____
B.6.14	Hard Drive Encryption with Image Erase			_____	_____
B.6.15	On device anti-virus protection			_____	_____
B.6.16	PCL and PostScript Print Drivers			_____	_____
B.6.17	Selectable Image Formats on the device: TIFF, Password protected PDF, and Searchable PDF formats Two-sided printing and copying up to 11x17			_____	_____
B.6.18	Reduction/Enlargement from 25% up to 400%			_____	_____
B.6.19	1200 x 2400 dpi Unenhanced/true print resolution			_____	_____
B.6.20	Network connectivity through 10/100/1000 Base T			_____	_____
B.6.21	Print from and Scan to USB Memory Drive			_____	_____
B.6.22	Scan to Folder and Scan to Email			_____	_____
B.6.23	Accounting, Print Volume Limiting and Reporting of users' machine utilization (Copy, Print, Scan, and Fax)			_____	_____
B.6.24	33.6kbps Walkup, LAN faxing and Fax Forwarding to Email			_____	_____
B.6.25	120v, 20 Amp Electrical			_____	_____
B.6.26	Energy Star Rated			_____	_____

**** APPROVED EQUAL TO OR BETTER ****

DELIVERY REQUIREMENT:

6 Weeks After Receipt of Order (ARO)

TO BE COMPLETED BY BIDDER:

MANUFACTURED BY / BRAND NAME: _____

CAT. NO. / MODEL NO.: _____

PLACE OF ORIGIN: _____

EXPORT ABROAD: _____

TIME OF DELIVERY AFTER RECEIPT OF PURCHASE ORDER: _____

SPECIFICATIONS GENERATED BY:

Jerald Guzman 11/12/2024

JERALD A. GUZMAN DATE
Facilities Manager

SPECIFICATIONS APPROVED BY:

Jennifer Sablan 11/12/2024

JENNIFER SABLON, P.E. DATE
Assistant General Manager of Operations

INVITATION FOR BID NO.: GPA-075-24
Requisition No.: 38705

NO.	DESCRIPTION	QTY:	U/I	Monthly:	Annually:
				COMPLY:	NOT COMPLY:
A.21	Maintenance and service to include all parts and labor Training			_____	_____
A.22	and network setup assistance to be provided and scheduled after machine installation.			_____	_____
A.23	Provide all consumables supplies and staples, except paper All			_____	_____
A.24	charges to be included with contract: Help Desk/Managed Device Services, Maintenance, Print Charges (Black/White, Color), All supplies including staples except paper. Print charges shall be reconciled monthly.			_____	_____
A.25	Billing statement (one invoice) shall be provided monthly. Overage charges for overprints exceeding the allowance of black and white and color prints shall be calculated and billed monthly.			_____	_____
* A.26	Total Units: 37			_____	_____
A.27	Maintenance - The contractor shall provide maintenance and support and its cost shall be included in the offered bid price for the term of the contract. Maintenance and support for all units are described as all labor repair work and all necessary parts. A minimum of 4 hour response time on maintenance service calls is required. The contractor shall return all services by phone within 1 hour by phone and to arrive on-site within 4-hours for any problem that cannot be resolved of the phone. Maintenance on-site service calls shall be provided by trained, certified personnel at standard hours of Monday to Friday, 8:00 a.m. to 5:00 p.m. and must provide on-line/ telephone technical support 24 hours a day, 7 days a week.			_____	_____
A.28	Equipment Guarantee - If a unit does not meet its published specifications or its performance is unsatisfactory to the operation of GPA, the vendor shall replace the unit with a similar unit at no additional cost. All other cost associated with the replacement such as delivery and installation is also at no additional cost to GPA. If replacement is not available, then a comparable loaner unit shall be provided. A replacement unit shall be in place within 7 days. failure to provide a loaner within 7 days will result in non-payment of monthly charges for the respective unit covering the period that the unit was unavailable. All costs associated with the loaner shall be assumed by the contractor. Request to replace unsatisfactory unit is described as repeated service calls for the following:			_____	_____
A.28.1	Consistent slow print time			_____	_____
A.28.2	Consistent jamming			_____	_____
A.28.3	Poor copy/print images (quality)			_____	_____
A.28.4	No prints			_____	_____
A.29	Price shall be fixed to the contract term of Sixty (60) months.			_____	_____
A.30	Vendor must provide one (1) time standard relocation of all units during the term of the 60-month lease. Non-standard relocations, such as stairs/steps are not included and are deemed excess rigging.			_____	_____
A.31	Upon completion of the 60 month contract, vendor must remove and surrender ALL internal hard drives on every device to GPA IT Division.			_____	_____
A.32	Stock consumables must be on-island or available within 3 business days.			_____	_____

SPECIFICATIONS GENERATED BY:
Jerald Guzman 11/12/2024
JERALD A. GUZMAN DATE
Facilities Manager

SPECIFICATIONS APPROVED BY:
J. Sablan 11/12/2024
JENNIFER SABLAN, P.E. DATE
Assistant General Manager of Operations

INVITATION FOR BID NO.: GPA-075-24
Requisition No.: 38705

NO.	DESCRIPTION	QTY:	U/I	Monthly:	Annually:
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B. LIST OF LEASED EQUIPMENT:

* B.1	Group 1: Executive (50,000 BW)	1	Ea.	\$ _____	\$ _____
				COMPLY:	NOT COMPLY:
B.1.1	Copier/ Printer/ Scanner			_____	_____
B.1.2	Processor/Memory: Dual Core 1.2GHz, 2GB Memory			_____	_____
B.1.3	Support Windows Version 7, 10, 11			_____	_____
B.1.4	Rated Speed of 100 prints/copies per minute in Black			_____	_____
B.1.5	Scan speed of 200 ipm			_____	_____
B.1.6	5 1/2 x 8 1/2 to 11 x 17 paper size support			_____	_____
B.1.7	Heavyweight Paper Support			_____	_____
B.1.8	4050 Total Sheet Capacity			_____	_____
B.1.9	5 paper trays including a by-pass tray			_____	_____
B.1.10	250 Sheet Document Feeder with dual head scanning (single pass two-sided scanning)			_____	_____
B.1.11	Multi position Stapling			_____	_____
B.1.12	2 & 3 Hole Punching			_____	_____
B.1.13	50 Sheet Convenience Stapler			_____	_____
B.1.14	Post Process Insertion (allows insertion of preprinted documents into copy and print jobs)			_____	_____
B.1.15	2GB RAM and 250GB Hard Drive			_____	_____
B.1.16	Encrypted Hard Drive with Image Erase			_____	_____
B.1.17	PCL and PostScript Print Drivers			_____	_____
B.1.18	Two-sided printing and copying up to 11x17			_____	_____
B.1.19	Reduction/Enlargement from 25% up to 400%			_____	_____
B.1.20	Network connectivity through 10/100 Base T			_____	_____
B.1.21	Support of Windows OS (7,8,10) and AS400 printing compatible			_____	_____
B.1.22	Black and Color Scanning			_____	_____
B.1.23	Scan to Folder, Scan to FTP, and Scan to Email			_____	_____
B.1.24	Scan in TIFF, Searchable and Compressed PDF Formats			_____	_____
B.1.25	Accounting, Limiting and Reporting of users' machine utilization (Copy, Print, and Scan)			_____	_____
B.1.26	240v, 15 Amp Electrical			_____	_____
B.1.27	Energy Star Rated			_____	_____

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DELIVERY REQUIREMENT:

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TIME OF DELIVERY AFTER RECEIPT OF PURCHASE ORDER: _____

SPECIFICATIONS GENERATED BY:

Jerald Guzman 11/12/2024
JERALD A. GUZMAN DATE
Facilities Manager

SPECIFICATIONS APPROVED BY:

Jennifer Sablan 11/12/2024
JENNIFER SABLAN, P.E. DATE
Assistant General Manager of Operations

INVITATION FOR BID NO.: GPA-075-24
Requisition No.: 38705

NO.	DESCRIPTION	QTY:	U/I	Monthly:	Annually:
* B.5	Group 5: (100,000 BW, 45,000 Color)	7	Ea.	\$ _____	\$ _____
	1. SPORD				
	2. Generation Admin 2nd FL.				
	3. Meter/Relay				
	4. Internal Audit				
	5. Engineering				
	6. PIO				
	7. Transmission & Distribution 2 nd Floor				
				COMPLY:	NOT COMPLY:
B.5.1	Color Copier/ Printer/ Scanner			_____	_____
B.5.2	Processor/Memory: Dual Core 1.2GHz, 2GB Memory			_____	_____
B.5.3	Support Windows Version 7, 10, 11			_____	_____
B.5.4	Rated Speed of 55 prints/copies per minute in Black and 50 prints/copies per minute in Color			_____	_____
B.5.5	Black and Color Scanning			_____	_____
B.5.6	Scan speed of up to 139 ipm			_____	_____
B.5.7	5 1/2 x 8 1/2 to 11 x 17 paper size support			_____	_____
B.5.8	Supports 16 to 110 lb. (60 to 300gsm) Paper Weights			_____	_____
B.5.9	5 Trays including Bypass tray with 3140 sheet Total Paper Capacity			_____	_____
B.5.10	130 Sheet Document Feeder with dual head scanning (single pass two-sided scanning)			_____	_____
B.5.11	50-sheet stapling with 2 and 3 Hole Punching			_____	_____
B.5.12	50 Sheet Convenience Stapler			_____	_____
B.5.13	4GB RAM and 250 GB Hard Drive			_____	_____
B.5.14	Hard Drive Encryption with Image Erase			_____	_____
B.5.15	On device anti-virus protection			_____	_____
B.5.16	PCL and PostScript Print Drivers			_____	_____
B.5.17	Selectable Image Formats on the device: TIFF, Password protected PDF, and Searchable PDF formats			_____	_____
B.5.18	Two-sided printing and copying up to 11x17			_____	_____
B.5.19	Reduction/Enlargement from 25% up to 400%			_____	_____
B.5.20	1200 x 2400 dpi unenhanced/true print resolution			_____	_____
B.5.21	Network connectivity through 10/100/1000 Base T			_____	_____
B.5.22	Print from and Scan to USB Memory Drive			_____	_____
B.5.23	Scan to Folder and Scan to Email			_____	_____
B.5.24	Accounting, Print Volume Limiting and Reporting of users' machine utilization (Copy, Print, Scan, and Fax)			_____	_____
B.5.25	120v, 15 Amp Electrical			_____	_____
B.5.26	Energy Star Rated			_____	_____

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SPECIFICATIONS GENERATED BY:

SPECIFICATIONS APPROVED BY:

Jerald Guzman 11/12/2024
JERALD A. GUZMAN DATE
Facilities Manager

Jennifer Sablan 11/12/2024
JENNIFER SABLAN, P.E. DATE
Assistant General Manager of Operations

INVITATION FOR BID NO.: GPA-075-24
Requisition No.: 38705

NO.	DESCRIPTION	QTY:	U/I	Monthly:	Annually:
*B.2	Group 2: Procurement (100,000 BW)	2	Ea.	\$ _____	\$ _____
				COMPLY:	NOT COMPLY:
B.2.1	Copier/ Printer/ Scanner			_____	_____
B.2.2	Processor/Memory: Dual Core 1.2GHz, 2GB Memory			_____	_____
B.2.3	Support Windows version 7, 10, 11			_____	_____
B.2.4	Rated Speed of 136 prints/copies per minute in Black			_____	_____
B.2.5	Scan speed of 200 ipm			_____	_____
B.2.6	5 ½ x 8 ½ to 11 x 17 paper size support			_____	_____
B.2.7	Heavyweight Paper Support			_____	_____
B.2.8	4050 Total Sheet Capacity			_____	_____
B.2.9	5 paper trays including a by-pass tray			_____	_____
B.2.10	250 Sheet Document Feeder with dual head scanning (single pass two-sided scanning)			_____	_____
B.2.11	Multi position Stapling			_____	_____
B.2.12	2 & 3 Hole Punching			_____	_____
B.2.13	Booklet Making with Saddle Stitch and Folding			_____	_____
B.2.14	50 Sheet Convenience Stapler			_____	_____
B.2.15	Post Process Insertion (allows insertion of preprinted documents into copy and print jobs)			_____	_____
B.2.16	2GB RAM and 250GB Hard Drive			_____	_____
B.2.17	Encrypted Hard Drive with Image Erase			_____	_____
B.2.18	PCL and PostScript Print Drivers			_____	_____
B.2.19	Two-sided printing and copying up Reduction/ Enlargement from 25% up to 400%			_____	_____
B.2.20	Network connectivity through 10/100 Base T			_____	_____
B.2.21	Support of Windows OS (7,8,10) and AS400 printing compatible			_____	_____
B.2.22	Black and Color Scanning			_____	_____
B.2.23	Scan to Folder, Scan to FTP, and Scan to Email			_____	_____
B.2.24	Scan in TIFF, Searchable and Compressed PDF formats			_____	_____
B.2.25	Accounting, Limiting and Reporting of users' machine utilization (Copy, Print, and Scan)			_____	_____
B.2.26	240v, 15 Amp Electrical			_____	_____
B.2.27	Energy Star Rated			_____	_____

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SPECIFICATIONS GENERATED BY:

Jerald Guzman 11/12/2024
JERALD A. GUZMAN DATE
Facilities Manager

SPECIFICATIONS APPROVED BY:

Jennifer Sablan 11/12/2024
JENNIFER SABLAN, P.E. DATE
Assistant General Manager of Operations

INVITATION FOR BID NO.: GPA-075-24
Requisition No.: 38705

NO.	DESCRIPTION	QTY:	U/I	Monthly:	Annually:
* B.7	Group 7: (70,000 BW, 6,000 Color)	14	Ea.	\$ _____	\$ _____
	1. Accounting				
	2. Facilities				
	3. Dededo C.T.				
	4. Tenjo Vista Diesel				
	5. Julale				
	6. Safety				
	7. Procurement				
	8. Transportation				
	9. Dededo Warehouse				
	10. Cabras Warehouse				
	11. WSD				
	12. Cash Management				
	13. Piti No. 7				
	14. AGMETS				
				COMPLY:	NOT COMPLY:
B.7.1	Color Copier/ Printer/ Scanner/ Fax			_____	_____
B.7.2	Processor/Memory: Dual Core 1.2GHz, 2GB Memory			_____	_____
B.7.3	Support Windows Version 7, 10, 11			_____	_____
B.7.4	Rated Speed of 47 prints/copies per minute in Black			_____	_____
B.7.5	Black and Color Scanning			_____	_____
B.7.6	Scan speed of up to 54 ipm			_____	_____
B.7.7	5 1/2 x 8 1/2 to 8 1/2 x 14 paper size support			_____	_____
B.7.8	Supports 16 to 80 lb. (60 to 216gsm) Paper Weights			_____	_____
B.7.9	5 Trays including Bypass tray with 2300 sheet Total Paper Capacity			_____	_____
B.7.10	60 Sheet Automatic Duplexing Document Feeder			_____	_____
B.7.11	20 sheet offline Convenience Stapler			_____	_____
B.7.12	2GB RAM and 250GB Hard Drive			_____	_____
B.7.13	Hard Drive with Image Erase			_____	_____
B.7.14	On device anti-virus protection			_____	_____
B.7.15	PCL and PostScript Print Drivers			_____	_____
B.7.16	ID Card Copying (Scan of both sides of an ID card and print front and back ID card images on to one side of a sheet of paper)			_____	_____
B.7.17	Two-sided printing and copying up to 8 1/2 x 14			_____	_____
B.7.18	Reduction/Enlargement from 25% up to 400%			_____	_____
B.7.19	Network connectivity through 10/100/1000 Base T			_____	_____
B.7.20	Print from and Scan to USB Memory Drive			_____	_____
B.7.21	Scan to Folder and Scan to Email			_____	_____
B.7.22	Selectable Image Formats on the device: TIFF, Password protected PDF, and Searchable PDF formats			_____	_____
B.7.23	33.6kbps Walkup, LAN faxing and Fax Forwarding to Email			_____	_____
B.7.24	Accounting, Limiting via password, and Reporting of users' machine utilization (Copy, Print, Fax, and Scan)			_____	_____
B.7.25	120v, 15 Amp Electrical			_____	_____
B.7.26	Energy Star Rated			_____	_____

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SPECIFICATIONS GENERATED BY:

Jerald Guzman 11/12/2024
JERALD A. GUZMAN DATE
Facilities Manger

SPECIFICATIONS APPROVED BY:

Jennifer Sablan 11/12/2024
JENNIFER SABLON, P.E. DATE
Assistant General Manager of Operations